

WisDOT May 2008 Quarterly Solicitation Questions and Answers

Some questions are not published to eliminate redundancies, and some that deemed unwarranted (not related to consultant qualification).

Corrections

1. Solicitation NE 01 document has been updated to read 1st Project ID as 1440-13-01 instead of 1440-19-01 to match project ID published on NOI website.
2. Solicitation [NE 02](#) (all Project IDs) document has been updated to revise wordings under 'Anticipated Completion Date' and 'Project description'. The changes made are highlighted. (See the NOI website).
3. Instruction 2.b. (page 4) is corrected to read as 'one NOI per applicant' (not firm) for solicitation BPD 01, 0695-31-XX. Firms can submit multiple NOIs if they have multiple applicants.

Northeast Region

NE 01, 1440-13-01 / 1440-15-01

Q: There is a discrepancy between the website notice and the NOI form. This discrepancy has to do with the Project ID No. On the website NE 01 Project No. is listed as 1440-13-01 and 1440-15-01. On the NOI form NE 01 Project No. is listed as 1440-19-01 and 1440-15-01. Could you verify which is correct?

A: *The correct IDs are 1440-13-01 and 1440-15-01. (See above 'Corrections').*

Q: Are the limits of this TPP the city limits on either side or is the project to extend throughout each of the cities? What are the limits on each end?

A: *The limits of the STH 23 monumentation plat are USH 151 in Fond du Lac to CTH P in Sheboygan Count.*

Q: The department shall provide ownership reports. Are these ownership reports a 60-year title report for the property or will the title commitments be responsible by the consultant?

A: *Please see the [definition of an ownership report](#), ITEM 2. Since we are not purchasing any right of way or interest, a title search commitment is not necessary.*

Q: It is our understanding that no new easements or takes will be required with this TPP. This is to provide existing right-of-way and highway easement documentation throughout the corridor.

A: *This is correct.*

NE 02, 1133-03-03, etc.

Q: Is this a full-time position for the timeframe shown (September 1, 2008 - September 1, 2012)? If not, how many hours per week will the region require support services?

A: *Yes, it is one full-time position. However, the correct timeframe is September 1, 2008- August 31, 2011. (See above 'Corrections')*

Q: Is it anticipated that one firm will be selected to do this work or that multiple firms will be selected?

A: *One firm will be selected. (See above 'Corrections')*

Q: Can you provide more detail about what is meant by "Basic Real Estate Knowledge" in the consultant requirement section?

A: *We are looking for someone with knowledge of simple real estate terminology, theory and processes.*

Q: Question #1 of the NOI asks for a project manager to be identified. What involvement is the project manager expected to have in this contract?

A: *The consultant project manager would have very limited involvement with the contract. They would be a point of contact between the region and the firm*

Southeast Region

SE01, 2350-09-01

Q: Will the storm sewer design and box culvert design already under contract with KL Engineering and EMCS count towards the 20% DBE requirement?

A: *No. The Department's goal for DBE requirements will apply to this contract.*

Q: Is "Qualified Roundabout Designer" certification required for the design of the two multilane roundabouts included on this project?

A: *Roundabouts will require a qualified roundabout designer.*

SE 03, 1330-18-00

Q: Will the Department be responsible for preparing the Transportation Project Plat (TPP) for this project?

A: *Yes.*

Q: Will it be the consultants' responsibility to complete re-evaluation activities associated with the EIS or complete agency coordination activities (e.g. prepare Section 404 permit) for this project?

A: *No.*

SE04, 1107-02-01

Q: Who will be responsible for preparing preliminary and final structure plans associated with this project?

A: *The bridge plans were completed with the plan on the shelf. Our intent is central office bridge will re-evaluate the existing bridge plans and they will be included with the consultant design work.*

SE 05, 2230-14-00

Q: Are there unique or unusual requirements with regard to the "CaiCE design with Microstation CADDs" deliverable?

A: *No unique or unusual CaiCE/Microstation requirements for deliverable.*

Bureau of Equity & Environmental Services

BEES 01, 0695-14-01/ 02

Q: Does the archaeology master contract only include archaeological work? Will it include any historic (above-ground resources) services related to transportation projects in compliance with Section 106?

A: *The master contract being solicited is for professional archaeological services, which does include some above-ground archaeological resources examples include mounds, earth oven, lime kiln, building remnants. It does not include professional services by a historian for architecture/buildings & structures.*

Q: Is the solicitation unrestricted and open to large businesses, small businesses, for-profits, and non-for-profits?

A: *This solicitation is open to all consultants (roster or non-roster firms).*

Q: Are the two master contracts in addition to the “interagency agreements” with the Mississippi Valley Archaeology Center – Univ. of WI LaCrosse, Historic Resources Management Services at the University of Wisconsin-Milwaukee, and the Museum Archaeology Program?

A: *Yes, these master contracts are in addition to the “inter-agency agreements.”*

Q: Will selection be determined based on the NOI responses only?

A: *Since interviews are not anticipated on this solicitation, selection will be based on submitted NOI responses following QBS process, as explained on Chapter 8 of FDM.*

Bureau of Project Development

BPD 01, 0695-31-XX

Q: If a firm wants to qualify more than one roundabout designer, will they be permitted to submit multiple NOIs? Multiple submittals would go against Instruction 2.b.-One submittal per firm.

A: *Yes, multiple NOIs can be submitted by a firm, but there should be one submittal per applicant. (See above ‘Corrections’).*

Q: If qualifying more than one individual under the same proposal, will the file name be 0MAY_BPD01_firm name_last name of the applicant 1_last name of applicant 2_last name of applicant 3_ etc?

A: *Separate submittal for each applicant. The file name should be 08MAY_BPD01_firm name_last name of applicant; 08MAY_BPD01_firm name_last name of 1st applicant; 08MAY_BPD01_firm name_last name of 2nd applicant; 08MAY_BPD01_firm name_last name of 3^d applicant.*

Q: Will WisDOT be interviewing all applicants from the same firm jointly or at least on the same day?

A: *This information will be provided later.*

Q: Does WisDOT want submittals to be made entirely using landscape (rather than portrait), or should this apply to only the experience table(s)?

A: *The entire document may be in landscape or firms could provide only the experience tables in landscape.*

Q: The solicitation states that the eligible applicant must have designed at least 5 roundabouts at or above the level for which they are applying. Do the 5 designs need to be completed through final design? Many times roundabout designs are completed through preliminary design, but do not end up being the chosen alternative for the project, so they never make it to final design. Can the preliminary roundabout designs be considered as part of the 5 designs?

A: *Yes, the designs must be completed through final design. The roundabout design does not have to be constructed. A feasibility study or partial design is no considered as part of the 5 designs.*